

STUDY GUIDE

Language Tandems for Staff

Organised by Inalco and Nantes Université



UNIVERSITY OF
BIRMINGHAM



UNIVERSITY
OF COLOGNE



UNIVERSITÀ
DEGLI STUDI
FIRENZE



Universität
Konstanz



Linnæus University



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Nantes
Université



SEMMELEWEIS
UNIVERSITY 1769



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Erasmus+

1. IDENTIFYING DATA	
Course/training name*	EUniWell Language Tandems for Staff
Coordinating/host University*	Inalco / Nantes Université
Other Universities involved	
Main Thematic Arena*	Culture, Multilingualism and Well-Being
Relation with the above selected Thematic Arena	-
Course/training field(s)*	Languages
ISCED Code	-
Related SDGs	-
Target audience(s)*	Academic and administrative staff members of EUniWell universities
Number of ECTS credits allocated	-
Other modes of certifications	-
Mode of delivery*	Online
Language of instruction*	The guidelines are provided in English. Each tandem will have two languages.

Semester*	S2 2024-2025 (Spring semester)
Course/training dates*	February to June 2025
Precise schedule of the lectures (Mind the time zone) *	Defined by each tandem
Key words (max 5) *	Language skills – Informal learning – Internationalisation – Peer-to-peer support
Catch Phrase*	Practice your language skills by connecting with colleagues across Europe!
Prerequisites and corequisites*	Speak the language you wish to practice at a B1 level minimum.
Number of EUniWell students or staff that can attend the course/training*	Unlimited
Course/training application procedure(s)*	EUniWell joint application process on EUniWell website. If the language tandem meetings are held during work hours, participants might need authorisation from their supervisor.

2. CONTACT DETAILS

Department	-
Name and email of lecturer/trainer*	N/A
Name and e-mail of the catalogue coordinator*	euniwell@inalco.fr ; euniwell-formation@univ-nantes.fr
Other lecturers/trainers	-

3. COURSE/TRAINING ABSTRACT*

What is a language tandem?

Two academic or administrative staff members from two EUniWell universities, learning each other's language and working at similar positions, are paired up and meet regularly via videoconference to practice their oral language skills. They are completely autonomous in the organisation of their tandem.

Example: An Italian speaker working at UNIFI and learning German is paired up with a German speaker working at UKON and learning Italian.

Why participate?

If you are learning a foreign language, participating in a language tandem will allow you to:

- Practice your oral skills flexibly and informally with a native or fluent speaker
- Improve your confidence when speaking in a foreign language
- Expand your professional network and engage with your peers
- Develop your intercultural skills

How does it work?

Step 1 – Assess your language level

Evaluate your level in the language you would like to practice, using the CEFR [self-assessment grid](#), or a language test, such as [Dialang](#).

Step 2 - Fill in the matching form

It will find you the best tandem partner based on the language you would like to practice, your language level, the language(s) you speak, your position, and the topics you would like to discuss.

Step 3 - Start the sessions with your tandem partner

Once the tandem is formed, you can organise your sessions as you prefer, using the videoconference tool of your choice.

We recommend:

- Meeting 5 times or more during the semester (1/month)
- Have 1-hour sessions during which you spend half of the time speaking in language A, and half of the time speaking in language B.

NB: The tandems will be formed based on the language spoken by each participant, the language they wish to practice, and their Institutional position. Please note that depending on the participants' profile, we may not find you a tandem partner.

4. DEVELOPED SKILLS AND COMPETENCES*

Foreign language skills, oral comprehension and expression, intercultural skills

5. OBJECTIVES AND LEARNING OUTCOMES*

- Strengthen language skills of EUniWell universities staff, especially oral skills
- Support the internationalisation of members universities
- Promote staff mobility and participation in European projects
- Develop peer-to-peer support within the Alliance

6. COURSE/TRAINING ORGANISATION

UNITS

1.

2.

3.

4.

LEARNING RESOURCES AND TOOLS

Guidelines and learning resources will be available on the Learning Management System

PLANNED LEARNING ACTIVITIES AND TEACHING METHODS

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7. ASSESSMENT METHODS AND CRITERIA*

Participants will be completely autonomous in organising their tandems. We recommend that participants use self-assessment tools to assess and monitor their language learning progress throughout the programme.

The Council of Europe has developed such tools:

- The **European Language Portfolio**, which includes the **Language Passport** and the **Language Biography**. These tools encourage learners to take responsibility for their progress and for planning their learning.
- The **Autobiography of Intercultural Encounters**: This resource is designed to help learners reflect on and learn from intercultural encounters they have had. You can use it to reflect on the intercultural aspects of your language tandem.

RECOGNITION*

N/A

ADDITIONAL INFORMATION

8. BIBLIOGRAPHY AND TEACHING MATERIALS

9. QUALITY ASSURANCE*

A satisfaction survey will be shared with participants at the end of the programme to improve future language tandem sessions and learn more about interests from EUniWell universities' staff in terms of language learning.