

# 7th EUniWell Seed Funding Call

## Terms of Reference



**Dear EUniWell students and colleagues,**

The EUniWell Seed Funding Programme has been one of the cornerstones of the EUniWell Alliance since its establishment in 2020. To date, 50 collaborative projects have been funded through this initiative. The Programme has fostered collaboration, innovation, and excellence through Well-Being focused projects in the Education, Research and Civic Engagement realms. Through this Programme, EUniWell and its stakeholders have established Courses, Summer Schools, research projects and many collaborative activities. The EUniWell Seed Funding Programme is continually deepening collaboration across the Alliance, and advancing our well-being agenda.

Universities and higher education institutions have always been more than just places of study or work. Universities are places of exchange, of innovation, continuous lifelong learning, cutting-edge research, societal debate and change and sometimes even centers of life for students, researchers and staff members. With these diverse roles that our institutions play, well-being is an important aspect for all.

Well-Being is more than an abstract concept and it is becoming more and more important in our global discourse today. Well-Being needs to be researched, explored, developed further, taught and lived for our societies to thrive. Through the Seed Funding Programme, EUniWell wants to give all members of the Alliance the opportunity to explore Well-Being within and also beyond their personal realms to create a better understanding, to improve our Institutions and to deliver Well-Being on various levels throughout Europe.

All 11 member institutions of the Alliance are participating in this EUniWell Seed Funding Call for Proposals. We particularly welcome project proposals that focus on topics aligned with one or more of our five key Thematic Arenas: Health & Well-Being; Social Equality & Well-Being; Environmental Change & Well-Being; Culture, Multilingualism & Well-Being; and Teacher Education & Well-Being. Projects within these Thematic Arenas are crucial for advancing our understanding and implementation of well-being across diverse fields and disciplines.

Students are at the heart of our Alliance. We strongly encourage proposals led by students, or those with significant student involvement. Their fresh perspectives, enthusiasm, and innovative ideas are invaluable to our mission. We also recognize that the professional and administrative staff members are the backbone of our institutions. Their expertise and dedication are essential to our member institutions, and we highly encourage them to lead and collaborate on proposals to ensure that our initiatives are grounded in operational and practical excellence. Researchers, teachers, students, and staff members of all levels are encouraged to collaborate and engage in this meaningful endeavor, fostering a vibrant and inclusive community dedicated to well-being.

The EUniWell Board looks forward to supporting excellent and innovative projects that advance EUniWell's well-being agenda and foster the development of the Alliance as a multi-campus university.

Best regards,

Prof. Beatrix Busse

EUniWell Chief Development Officer, on behalf of the EUniWell Board

## Terms of Reference - 7th EUniWell Seed Funding Call for Proposals

### Eligibility

Collaborative proposals must be submitted by teachers/researchers/administrative staff/students<sup>1</sup> from at least **four universities in the EUniWell consortium**: University of Birmingham, University of Cologne, University of Florence, Inalco, University of Konstanz, Linnaeus University, University of Murcia, Nantes Université, University of Santiago de Compostela, Semmelweis University, Taras Shevchenko National University of Kyiv (KNU).

**Teachers/researchers/professional and administrative staff** of all career levels and **students** of the participating universities can apply either as project coordinators or partners. Please note that an active **university affiliation**, either as a **member of staff or matriculated student**, at one of the EUniWell consortium members will be required from all participants in the proposal for the full duration of the Seed Funding Project.

Proposals should include a description of how the teachers/researchers/students/professional and administrative staff identified in the proposals will be involved.

### Content

This Call for Proposals is open to proposals in all areas. However, priority will be given to innovative proposals that address **EUniWell's core commitment to advance well-being** in Health, Education, People and Institutions, Environment, Social and Gender Equality and/or Social and Cultural Diversity and Inclusion.

Proposals may focus on **research** and/or **teaching** and/or **policy development** and/or **social engagement** topics, as well as **student and/or staff well-being**.

A special focus will be on projects that directly correlate with at least one of the five EUniWell Thematic Arenas: Health & Well-Being, Social Equality & Well-Being, Environmental Change & Well-Being, Culture, Multilingualism & Well-Being, and Teacher Education & Well-Being.

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<sup>1</sup> It is not necessary that every stakeholder group is represented in a given proposal. However, at least four of the EUniWell member universities should be actively involved.

## Funding

The maximum grant available per project is **€25,000**, which can be distributed among the participating Seed Funding project partners. Proposals with budgets below €25,000 are also welcome.

Seed Funding project partners allowed to receive shares of the project budget must be affiliated to one of the EUniWell member institutions either as members of staff or matriculated students for the full duration of the project. If a project partner leaves the member institution before the end of the project, the project coordinator must report this and amend the project in order to continue.

## Project duration

Proposals selected for funding through this 7th EUniWell Seed Funding Call will have a **duration of up to 12 months**. Selected proposals should start by **1<sup>st</sup> of December 2024**.

## Re-applying

Applications that have been unsuccessful in previous rounds of the EUniWell Seed Funding Programme may be revised and resubmitted in response to this current Call.

## Application procedure

The application procedure for the EUniWell Seed Funding Programme is a one-step approach.

Complete proposals must be submitted electronically to: [contactform\[at\]euniwell.eu](mailto:contactform[at]euniwell.eu), **latest by Sunday 15 September 2024, 23h59 (CEST)**.

The following documents are to be submitted:

- Application Form in .pdf format (file size must not exceed 10 MB). Applications should be written in English language, and adhere to the character limits described in the application form
- A completed Budget Form form in .pdf and .xls format
- CVs (maximum 2 pages each; in English) of each member of the project team, preferably in one .pdf file

- If relevant, declarations on compliance with the rules of good scientific practice, ethics approvals, etc., in accordance with the rules of the respective home university of the researchers/students involved

Applicants will receive confirmation upon successful receipt of their application.

## Evaluation criteria

The EUniWell Seed Funding Programme is a selective, competitive funding initiative. Successful proposals will be selected for support based on the following criteria: Funding support will be provided to projects that outline the planned collaboration (e.g., existing cooperation, potential of future collaboration), elaborate on the development potential of topics, exchange plans, as well as joint projects.

The main criteria that will be used in assessing and evaluating the proposals are:

- Quality and innovative potential of the proposal ideas, e.g., in terms of new exchange formats/tools, new research ideas, digitization, entrepreneurship, ideas for shaping future Europe and global engagement, etc.;
- Potential for the Seed Funding project to catalyze sustained, future collaborations among the proposal partners and institution. A clear vision for future directions and potential funding sources is encouraged.
- Alignment with one or more of the EUniWell Thematic Arenas: Health and Well-Being; Social Equality and Well-Being; Environmental Change and Well-Being; Culture, Multilingualism and Well-Being; Teacher Education and Well-Being.
- Advancing EUniWell's core commitment to strengthen well-being in Health, Education, People and Institutions, Environment, Social Equality and/or Social and Cultural Diversity and Inclusion.
- Participation of teachers/researchers/administrative staff/students from **at least four participating universities**. Special attention will be given to the number of universities involved.
- Preference will be given to applications that **include or target different status groups** and foster cooperation between those. These include, but are not limited to, projects that focus/ are led by / include students, administrative staff members and/ or young researchers.

## Evaluation and Selection process

The **deadline for proposal submission is 15 September 2024**. All proposals that meet the eligibility criteria and contain all required documents as described above will be evaluated by a committee of reviewers using the criteria described above. The reviewers will include staff and students from EUniWell member institutions.

The EUniWell Board will make the final decision on which Seed Funding Projects to support. The Board will select, based on the evaluations provided by the reviewers, a portfolio of projects to support that advances the EUniWell well-being agenda and strengthens the Alliance.

It is expected that at least 9 projects can be funded under this Call.

All applicants will be notified of the decision on whether the proposal will be supported by email in the **first half of November 2024**.

## Partner search

As an Alliance, EUniWell is committed to strengthening cooperation between our member institutions.

If you need assistance in finding suitable partners for a Seed Funding Call proposal idea, or if you wish to join a team that is formulating a proposal, you are invited to register for the EUniWell Matchmaking process. Please fill out this [linked form](#) with the relevant information on your proposal idea, your expertise and interests, and your contact details. Once you have submitted this information, you will gain access to the details provided by all other Matchmaking participants. You can then directly contact other participants using the information provided.

If you are looking for a partner from a specific Institution, please either contact the [local EUniWell management team](#) (“Administrative Arena”) or send a message to [contactform@euniwell.eu](mailto:contactform@euniwell.eu). Your request should include sufficient information about your proposal idea and the specific interest or expertise you are seeking in your partners to facilitate the matchmaking process.

In addition, you are encouraged to reach out directly to researchers, educators, staff members, and students from across the Alliance to find the right project team members.

## Research Data Management

EUniWell considers the careful handling of research data to be of great importance in increasing the reliability, quality and reproducibility of research, as well as in promoting the reuse of research and

project results. Projects selected for support through the EUniWell Seed Funding Programme will be required to adhere to good data management practices, and to prepare and follow the [EUniWell Data Management Plan](#).

## Budget and Funding Rules

The EUniWell Seed Funding Programme is supported directly by the EUniWell member institutions and is not directly linked to European funding. The budget for each project partner is managed by their home institution, and all internal policies and practices apply to the projects, including procurement procedures, internal staffing procedures and mobility and travel guidelines.

It is not possible to fund any permanent staff members through the EUniWell Seed Funding Programme.

**The participation of KNU within the EUniWell Seed Funding Programme will be supported financially by the other EUniWell universities. For more information, see the dedicated section in the FAQ document.**

## Communication

Each funded EUniWell Seed Funding project is required to provide a project outline suitable for publication on the EUniWell website by December 1 2024. A progress update at the project midterm and a final communication of results obtained are also required for dissemination on the EUniWell website. The project coordinator is responsible for these communications which should be geared to a general audience.

## Reporting

**Mid-term report:** After six months, each project is required to submit a written interim report. This report is due within 30 days of the end of the midterm period. This report aims at providing insights on the progress of the project and identifying potential difficulties. The project coordinator is responsible for submitting this report.

**Final report:** A final activity and financial report is required within 60 days after the completion of the project. The project coordinator is responsible for submitting this report.



## Timeline for the 7th EUniWell Seed Funding Call for Proposals

DATES	EVENT
<b>1 July 2024</b>	Publication of the EUniWell Seed Funding Call 7
<b>9 July 2024</b> from 12:00 to 13:30 (CEST) / 11:00 to 12:30 (BST)	Online Information Session (no registration required) Zoom Link: <a href="https://uni-koeln.zoom.us/j/94483958050?pwd=NVDBeVYvbXI4bHZ3TEVJckZPQWVtZz09">https://uni-koeln.zoom.us/j/94483958050?pwd=NVDBeVYvbXI4bHZ3TEVJckZPQWVtZz09</a>
<b>17 July 2024</b> from 12:00 to 13:30 (CEST) / 11:00 to 12:30 (GMT)	Online Information Session (no registration required) Zoom Link: <a href="https://uni-koeln.zoom.us/j/94483958050?pwd=NVDBeVYvbXI4bHZ3TEVJckZPQWVtZz09">https://uni-koeln.zoom.us/j/94483958050?pwd=NVDBeVYvbXI4bHZ3TEVJckZPQWVtZz09</a>
<b>25 July 2024</b> from 12:00 to 13:30 (CEST) / 11:00 to 12:30 (GMT)	Online Information Session (no registration required) Zoom Link: <a href="https://uni-koeln.zoom.us/j/94483958050?pwd=NVDBeVYvbXI4bHZ3TEVJckZPQWVtZz09">https://uni-koeln.zoom.us/j/94483958050?pwd=NVDBeVYvbXI4bHZ3TEVJckZPQWVtZz09</a>
<b>15 September 2024 23:59 CEST</b>	Deadline for applications
<b>Early November</b>	Notification of selected and non-selected proposals
<b>December 2024 - November 2025</b>	Implementation of selected projects

Proposals and queries should be addressed to: [contactform@euniwell.eu](mailto:contactform@euniwell.eu)